



## Your Ideal Work

### CAREER AND ROLE CRITERIA FRAMEWORK



Choosing your next career is not a science but this resource will guide you in taking a more systematic approach that is much more effective than making ad hoc applications to different companies and industries.

The Career Criteria Framework will ensure that all the hard work you have put into understanding what the right role is for you won't be wasted.

The purpose of the Framework is for it to be a 'living document'. You will want to update it as you move from 'possible' careers or roles through to specific job opportunities.

If you completed Unique You then you will already have completed this framework. Pull out your Career Summary, re-visit what you learnt. Has anything changed for you? Does anything need to be altered in the table? Can you get to more detail? Remember to review periodically as you progress through the 'Your Ideal Work' programme.

If you are coming in direct to Your Ideal Work;

Start of by looking at the Example Career Criteria Framework PDF.

Look at the criteria in the top row. What is important in your future career or role?

Now create your own framework (an 'empty' framework is further on)

### Options for criteria:

- the top preferences that are key for you e.g. skills, values, specific job content, ideal work environment etc.
- the salary range you want to earn
- your ideal location

Add everything that is key for you. *(If you think you are missing vital information about yourself then consider completing 'Unique You').*

If you want to refine the process further you could apply a weighting system to each criterion (you can do this in an excel sheet) so you can acknowledge that some are more important than others. Most people prefer just to give a tick to a job function that meets the criterion. If you are not sure if a job meets your standard then put in a '?'

### Possible jobs or roles:

These might be ideas, they may be actual jobs. You might want to brainstorm possible jobs or roles - consider as many options as possible. Once you have identified areas of interest or even actual jobs that you are interested in, you can add these into the grid below under 'possible jobs'. Don't forget to include your previous or current role in the list- the results can be enlightening!

### Summary

You should now be in a better position to decide which areas of interest/ career/role is the highest priority and the best suited to you. You may not know how some possible job areas meet your criteria (leave an '?' for those). Remember, this is a 'living document' you will want to keep it to hand, update and reference as you continue in your search for your ideal work.

